

ENVIRONMENT, SPACE, PLACE

<http://www.zetabooks.com/journals/environment-space-place.html>

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Style sheet / Submission Guidelines

Submissions

Manuscripts (and reviews) are to be sent as email attachments in English (Word) to the co-editor: Troy Paddock: paddockt1@southernct.edu.

Submissions must be the author's original work, not have been published previously, and must not be under consideration elsewhere. In your email, "cover letter," please confirm in a statement.

To assist in the tracking and reviewing of the article please:

- 1) Include a title page with the author's name, affiliation, and contact information including address/phone/fax/email. On the same page include a short biography stating relevant educational background and most important and/or most recent publications. Or, if you are working in a professional field or as an activist, provide us with relevant information.
- 2) A second page should consist of the title of the article and a short abstract of no more than 125 words.
- 3) The article follows on the third page. Nothing in the header and only page numbers in the footer.

Manuscript Style

The manuscript should be submitted single-spaced, 12-point style, and a reference list with only those sources cited in the article. Please keep the word count below 8000. The text should be aligned flush left and "ragged" right.

Use hard returns at the end of the paragraphs only. Let your software do the "word wrap" and do not add extra line spaces between paragraphs.

Please develop headings for various sections of your article. These headings are italicized and indented ½ inch from the margin.

Use only one space after a period, colon, semicolon, and comma. Use an en-dash for date and page ranges, and an em-dash (without spaces on either side of it) as an interrupter.

Longer quotations:

Use a block quote for four or more lines. Our style is to employ quotation marks for block quotes and indent 1/2 inch from the left and right margin.

“Unlike the general rule for block quotes—which does not use quotation marks for block quotes, our style indeed uses quotation marks for block quotes. Please make an effort to make note of this, so that the job of editing is kept at a manageable level” (Backhaus 2009, 2).

The manuscript should not include embedded figures in the text. Please do not include any running headers or footers (although, again, page numbers are acceptable).

References

All articles must include a reference list and use parenthetical citations. For further information, please follow *The Chicago Manual of Style*, 15th edition, Documentation 2: Author-Date Citations and Reference Lists. Only references cited in the text should be included in the bibliography.

In-text citations (i.e., parentheticals) should appear in the following format:

One author: (Calloway 1990, 137); without page number (Calloway 1990); without name, i.e., it appears in the sentence, (1990, 45). Two authors: (Brasser and Jacoby 2001, 17). Three authors: (Wiseman, Starna, and Chase 2005). Four or more authors: (Bruchac and others 2010, 105). Do not use et al. (Note: in the reference page the names of all four (or more) authors must appear.)

For example:

In the United States, by contrast, the prevailing practice of “just-in-time inventory” will only tend to exacerbate the acute shortages of many goods that will result from the collapse itself (Orlov 2005, 11).

If the author’s name is stated in the running text, then it is not necessary to include in the author-date citation. For example:

In *The World at a Glance*, Ed Casey claims that the power of the glance unlike the “gaze [which] shows itself to be the essence of sobriety ... the glance shows itself to be distinctly subversive” (2007, 144).

If the article includes explanatory notes (in addition to the in-text citations), they should appear as embedded endnotes using your word processor to create and insert them. Notes appear at the end of the list of references.

Sample References

Book w/ single author:

Brooks, Lisa. 2008. *The Common Pot: The Recovery of Native Space in the Northeast*. Minneapolis & London: University of Minnesota Press.

Book w/ translator:

Baudrillard, Jean. 2002. *The spirit of terrorism*. Trans. Chris Turner. London: Verso. [Notice: Trans. Is used instead of Translated by]

Book Chapter in edited volume:

Ceballos-Lascurain, Hector. 1993. Ecotourism as a worldwide phenomenon. In *Ecotourism: A guide for planners and managers*, Ed. K. Lindberg and D. Hawkins, 12-15. North Bennington, VT: The Ecotourism Society. [Notice: Ed. Is used instead of Edited by and there is no “eds.”]

Journal Article:

Dow, Sue Ellen. 1998. A History of Akwesasne. *Franklin Historical Review* 33: 9-17.

Trizio, Emiliano. 2004. Incommensurability and laboratory science. *Philosophia Scientiae* 8, no. 1: 165-200.

Multiple publications by same author:

DeLillo, Don. 1977. *Players*. NY: Knopf.

———. 1991. *Mao II*. NY: Viking.

———. 1997. *Underworld*. NY: Scribner.

Online source:

Vance, Ashlee. 2010. "Merely Human? That's So Yesterday." *New York Times* December 7.

<http://www.nytimes.com/2010/06/13/business/13sing.html?scp=2&sq=ray%20kurzweil&st=cse>.

Accessed: 12.7.2010.

Figures and Captions

Please provide figures/images in a separate file. Please provide captions within the article text. All figures will appear as black and white in the printed journal.